



**Contract: 'Devil's Digest'**  
**BiWeekly Productions Submissions: 100pts.**  
**Monday – Wednesday - Friday**

#1 Student's Name: \_\_\_\_\_ Week # \_\_\_\_\_

#2 Student's Name: \_\_\_\_\_ Due Date: \_\_\_\_\_

Title of the production: \_\_\_\_\_

Student, Timeline						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Submit Video Upon Entering Class.		<ul style="list-style-type: none"> <li>• Broadcast 'DD'.</li> <li>• Select Topics for 'DD' – Submit new contract.</li> </ul>			

Video Quality Standards	
<i>Each of the quality standards below also show the points to be deducted if the standard is not met.</i>	
Content (35pts.)	Audio (55pts.)
<p>The student attempted to create an interesting and professional quality film:</p> <ol style="list-style-type: none"> <li>All videos must be between 40 seconds and 1 minute in length. (10pts)_____</li> <li>The subject being viewed is not hidden in darkness. No back of head, closed eye or cut off body shots.(10pts)_____</li> <li>The camera is held steady as filming is taking place. A tripod should be used on all productions. No blurred photos(10pts)_____</li> <li>If the student pans across a scene, they don't pan back in the opposite direction &amp; if they zoom in/out, they don't zoom in the opposite direction. (10pts)_____</li> <li>When video ends, there should <u>not</u> be an elongated period of time in which the viewer sees black screen because they failed to edit the audio. (5pts)_____</li> </ol>	<ul style="list-style-type: none"> <li>▪ If the student decides to add background music, the music must be a nice match to the video (upbeat is good;rap and hip-hop can't be used). If you are uncertain, ask the instructor the teacher. (5pts)_____</li> <li>▪ Audio should be equalized (same level) throughout the video (judge with your ear). (5pts)_____</li> <li>▪ Edited audio should always 'fade in' or 'fade out' at the edit points. (5pts)_____</li> <li>▪ Interviews: <b>All D.D. videos must contain an interview</b> explaining what is occurring in the video. All interviews should show the guest speaker explaining what is occurring. After a few seconds of viewing the speaker, the audio should be extracted and the video should be replaced with visuals of what they are talking about (Note:All 'Q&amp;A' interviewees need to explain 'Why' and all interviews must have a nice background).(40pts)_____</li> </ul>
<ul style="list-style-type: none"> <li>• Student will receive a zero for any videos submitted that contains inappropriate material in the video including audio. Profanity, sexual innuendos, derogatory statements are all considered inappropriate. Don't take a chance. If you even question if it is or is not appropriate, don't use it (Students will not be given the opportunity to make up work if it was deemed inappropriate).</li> <li>• Students will have 50 points deducted for videos submitted that contain spelling or grammar errors.</li> <li>• Students are not allowed to switch contracted topics without prior authorization by the instructor.</li> <li>• Submitting the video by the contracted date is the responsibility of the student. If you will be missing class, you will be expected to submit it in advance of the due date. If you are sick, your partner should be prepared to submit it on time and if you don't have a partner, submit the video the day you return.</li> <li>• A goal of Devils Digest is to be inclusive. We hope to bring students who do not feel apart of the campus, closer to the campus community. Devil's Digest producers are not to interview/film/take photos of Devils Digest students and/or their friends. Organize your time. There are plenty of students on campus to film/interview/photograph. Lets make them feel included!</li> </ul>	
<p><b>Videos are due the moment the class begins on the contracted 'Due Date.' If the student elects to continue to work on the video, they can submit it for a 10 point deduction, or within 7 days for a one grade level deduction.</b></p> <p align="center"><b>I have read and understand the quality standards stated above.</b></p> <p><b>Student Signature(s):</b> 1. _____ 2. _____</p>	

